

**NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED**

(A Wholly Owned Entity of NHAI)

**Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075**

**CIN: U45201DL2021GOI378178**

---

**Request for Quote (RFQ) for Selection of Vendor for Supply of IT Equipment(s) for the setting up the internet connectivity and office IT facility at the new office premise.**

**New office Address:**

**National Highways Project Manager Managers Private Limited (NHIPMPL)**

Office No 406 D-21, Corporate Park, Dwarka Sector-21, New Delhi.110075

RFQ Reference No. – NHIPMPL/IT/2024-2025 /NOV/001

Date of Issue – 25.11.2024

# NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED

(A Wholly Owned Entity of NHAI)

Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075

CIN: U45201DL2021GOI378178

---

## 1. Section -1 Notice inviting Tender

**1.1** The National Highways InVIT Project Managers Private Limited (hereinafter referred to as “NHIPMPL”) invites quote from reputed parties for selection of vendor for supply of IT Equipment for National Highways InVIT Project Managers Private Limited (NHIPMPL), herein referred to as “Applicant”/” Bidder”.

**1.2** Vendor will be selected under L1 quote Method in accordance with the practices of NHIPMPL.

**1.3** The RFQ is uploaded on the website of NHIPMPL at <https://www.nhipmpl.in/active-tenders/>

**1.4** Brief Description of Bidding Process

- NHIPMPL has adopted a Single-stage evaluation process for selection of the applicant/ Bidder(s) for award of the services: the financial proposal containing the amount quoted by the Bidder shall be submitted in physical form in the prescribed format and before the date and time specified herein.
- The Financial Bid of each bidder shall be opened and evaluated.
- The proposal shall be complete in all aspects and shall be submitted to prescribed address mentioned below within bid due and Validity of the proposal shall be 120 days from the Bid Due date.

**1.5** Any queries or request for additional information concerning the RFQ shall be submitted in writing e-mail to the officer designated below. The email communication shall clearly bear the following identification/title:

“Queries/Request for Additional Information: RFQ issued by National Highways InVIT Project Managers Private Limited (NHIPMPL) **“Selection of Vendor for Supply of IT Equipment(s) for the setting up the internet connectivity and office IT facility at the new office premise”**.”

**1.6 Address for Communication & Submission of sealed quotation /proposal:**

HR & Admin Manager

# NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED

(A Wholly Owned Entity of NHAI)

Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075

CIN: U45201DL2021GOI378178

---

National Highways InVIT Project Managers Private Limited, G-5 & 6, Sector-10,  
Dwarka, New Delhi, 110075

E mail: [hr.nhipmpl@nhai.org](mailto:hr.nhipmpl@nhai.org)

Mobile : 9757353971

## 1.7 Schedule for Submission of Quote:

The NHIPMPL shall endeavour to adhere to the following schedule: Any changes or updates pertaining to the schedule shall inform or advertised to the Bidders.

Sl. No	Event Descriptions	Timelines
	Tenders publish.	25/11/2024
1.	Last date for receiving queries from Applicants/ bidders.	27/11/2024
2.	NHIPMPL's response to queries latest by	28.11.2024
3.	Bid due date (Last date for bid submission)	02.12.2024 17:00 Hrs.
4.	Opening of Quote or proposal	02.12.2024 17:30 Hrs.
5.	Purchase order or Letter of Award	Will be intimated latter

# **NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED**

(A Wholly Owned Entity of NHAI)

**Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075**

**CIN: U45201DL2021GOI378178**

---

## **2. Section -2 Instruction to Applicant or Bidders**

- 2.1 Detailed scope of work for the as given in Section 3 – for Selection of Vendor for Supply of IT Equipment(s) for the setting up the internet connectivity and office IT facility at the new office premise.
- 2.2 NHIPMPL shall have the right to amend the RFQ by issuing an addendum/ amendment in writing or by standard electronic means. The addendum/ amendment shall be uploaded on the website of NHIPMPL at [www.NHIPMPL.in](http://www.NHIPMPL.in). which will be binding on all Applicants/Bidders. NHIPMPL may, if the addendum/ amendment is substantial, at its discretion, extend the deadline for the submission of Applications/ Bids.
- 2.3 It will be the responsibility of the Applicants/Bidders to keep track of any uploaded addendum/ amendment before submission of the Application/Bid.
- 2.4 NHIPMPL reserves rights to cancel the tender or Bid without assigning any reason.
- 2.5 The Bids will be opened after the due date at the time prescribed in the RFQ document.
- 2.6** To assist in the examination, evaluation, and comparison of Applications /Bids, NHIPMPL may, at its discretion, ask any Bidder for clarification of its Bid. The request for clarification and the response shall be in writing or by e-mail, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by NHIPMPL in the evaluation of the Bids.
- 2.7** Except in case any clarification asked by NHIPMPL, no Applicants/Bidder shall contact NHIPMPL on any matter relating to its Bid from the time of the Bid opening to the time the LoA issued, or purchase order issued. If any Bidder wishes to bring additional information to the notice of NHIPMPL, it should do so in email at the address prescribed in the Notice Inviting Tender.
- 2.8 The Applicant/Bidder shall submit financial proposal as per Section 4 – Form of Financial Proposal.
- 2.9 The fee or Quote should be unconditional.

## NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED

(A Wholly Owned Entity of NHAI)

Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075

CIN: U45201DL2021GOI378178

---

2.10 The payment shall be payable as per payment schedule after submission of appropriate tax invoice and payment shall be done within 15 days after the successful verification of the material and works by the NHIPMPL and subject to the submission of relevant document (Warranty certificate, invoices, data sheet, GST,PAN, etc )

2.11 Timelines & Payment Schedule:

Si No	Work Timeline	Duration Days
1	Issuance of purchase order or Letter of Award	T (T : Issuance of the LOA or Work order )
2	Delivery of the material	T+7
3	Installation & Configuration of Material	T+14
4	Testing and Commissioning of the Complete System	T+16

Si No	Payment Schedule	% of Payment
1	On supply of the material after successful verification of the material (1 to 14 items)	30%
2	On Installation of the material after successful verification of the installation material (1 to 14 items)	40%
3	On Successful testing and Commissioning of all System and verified by NHIPMPL (1 to 14 items)	30%
4	Submission of Invoices & Payment of the Comprehensive AMC Support for 3 Year shall be made quarterly after completion of services for the respective quarter.	100% (Quarterly)

# NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED

(A Wholly Owned Entity of NHAI)

Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075

CIN: U45201DL2021GOI378178

## 3. Section 3: Scope, Functional & Technical Specification.

### 3.1 Scope, functional & Technical Requirements: Scope of work is as follows.

- Applicant or supplier shall undertake the end-to-end implementation of office facility at new office on a complete basis. The applicant may visit the office to ascertain the requirement as mentioned in the required.
- The scope of work also encompasses the warranty provisions, supply items, and a comprehensive Annual Maintenance Contract (AMC) for a period of 3 years, which may be extended as required by NHIPMPL.
- The applicant shall complete all the works for setup of the internet, telecom, IT and other related facilities at the new office as per the directive of the NHIPMPL.
- The applicant may coordinate with the internet service provider, telecom service provider or any other for the setup of the IT facilities at the new office.
- All functional & technical specification included in Annexure -3

### 3,2 Support Requirements:

SI No	Item Name	Requirement
1	IP PAPX for at least 10 channel I/P and minimum 50 user	3Years Comprehensive Warranty covering Manufacturing Defects, Normal Usage Wear and Tear
	IP Phone	
	Uninterrupted Power Supply (UPS) 1:1 3 KVA with 0.5 hour battery backup on full load condition.	
	Firewall	
	WIFI Access point (Indoor)	
	Network Switch 24 port 10/100/1000 POE Giga port switch	
	Video Conference System Eco & noise cancellation features	
	Commercial Smart LED Display/TV (Size 55"), Round tabletop microphone with button to mute /Unmute, Eco & noise cancellation features ,HDMI & USB at least 5 Mtr	
	Additional Portable Stand for the commercial display /TV of Conference System	

# NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED

(A Wholly Owned Entity of NHAI)

Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075

CIN: U45201DL2021GOI378178

## 4. Section 4– Form of Financial Proposal

(Annexure -1 On the letter head of the Bidder) Financial Proposal From (Name & Address of the bidder)

To

HR & Admin Manager.

National Highways InVIT Project Managers Private Limited, G 5 & 6, Sector 10,

Dwarka, New Delhi

Sub: **Request for Quote (RFQ) for Supply of IT Equipment(s) for the setting up the internet connectivity and office IT facility at the new office premise**

Financial offer must be submitted in the following manner (as given below): - We, Quote below our Fees for supply, installation, testing & commissioning of Internet services and related IT material and implementation of solution at new office premises is as under:

S.N	Item Name	Unit	Qty	Unit Rate	GST/TAX	Total
1	IP PAPX for at least 10 channel I/P and minimum 50 user	Nos.	1			
2	IP Phone	Nos.	30			
4	Uninterrupted Power Supply (UPS ) 1:1 3 KVA with 0.5 hour battery backup on full load condition.	Nos.	1			
5	Firewall	Nos.	1			
6	WIFI Access point (Indoor)	Nos.	2			
7	Network Switch 24 port 10/100/1000 POE Giga port switch	Nos.	2			
8	Video Conference System Eco & noise cancellation features	Nos.	2			
	Commercial Smart LED Display/TV (Size 55"), Round tabletop microphone with button to mute /Unmute ,Eco & noise cancellation features ,HDMI & USB at least 5 Mtr	Nos	1			
9	Additional Portable Stand for the commercial display /TV of Conference System	Nos.	1			
10	Networking I/O Port connectivity checking and rectification of existing networks.	LS	1			
11	Additional network cabling and connection (Add per meter Cost)	Meter	1			

**NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED**

(A Wholly Owned Entity of NHAI)

**Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075**

**CIN: U45201DL2021GOI378178**

12	Network I/O Port	Nos.	1			
13	Patch Codes 2 Meters	Nos	40			
14	Installation, Configuration, testing & commissioning of internet & other related IT system as cited above.	LS	1			
15	Comprehensive AMC Support for 3 Year (As per requirement of NHIPMPL)	Year	3			
<b>Total Cost</b>						

Total Cost (Rs. In Words) : \_\_\_\_\_

Terms.

- All payments are subject to TDS, if any, applicable as per the law in force.
- In the event of any discrepancy in between figures and words, the amount quoted in words will be considered.
- All the payables shall be subject to deduction of applicable taxes.
- The GST component shall release on production of proof of payment.

Name & Signature of **Authorized Signatory**



# **NATIONAL HIGHWAYS INVIT PROJECT MANAGERS PRIVATE LIMITED**

(A Wholly Owned Entity of NHAI)

**Regd. Off.: G-5 & 6, Sector-10, Dwarka, Delhi - 110075**

**CIN: U45201DL2021GOI378178**

---

## **5. Section 5 – Undertakings**

(Annexure -2 On the letter head of the bidder along with the financial Quote)

We undertake that:

1. We are eligible to supply Computer & IT Hardware, software and implementation internet service and other related IT equipment.
2. We have a valid registration certificate, issued by the Competent Authorities.
3. We have not been blacklisted or declared as ineligible to act as Consultant/ Consultancy Firm or Vendor by the Central Government, the State Government or any public undertaking, autonomous body, authority by whatever name called under the Central or the State Government.
4. The proposal submitted hereunder shall remain valid for a period of at least 120 days from the last date for submission of proposal.
5. No other cost/ expenses/taxes/levies shall be payable by NHIPMPL except mentioned in LOA or purchase order issued by the NHIPMPL.
6. Submission of the proposal by the Applicants/ Bidder shall constitute acceptance by the Applicant/ Bidder of all the terms and conditions mentioned in this Request for Quote.

We accept all the terms & conditions as mentioned in the RFQ. In the event of any contradiction in the terms and conditions as mentioned in the RFQ and our proposal/ offer to NHIPMPL, the NHIPMPL's decision shall prevail.

Date & Place:

Signature(s) and name(s) of  
Authorized Signatory with Seal