**ANNEXURE-A**

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| Terms & Conditions |
|  | Whether a commercial building or not |  |
|  | Built-up area available for rent (in sq ft.) |  |
|  | Rent per sq. ft. |  |
|  | Security Deposit |  |
|  | Maintenance Charges |  |
|  | No. of Car parking available |  |
|  | Any other Charges |  |
|  | Fire safety compliant |  |
|  | Power backup enabled |  |
|  | Whether the space is available on a single-floor |  |
|  | Whether the space is Ready to move (Furnished/unfurnished) |  |
|  | Minimum seating capacity |  |
|  | No. of cabins for Senior Management |  |
|  | Any other information |  |